

# THE EMBASSY

RESTORING LIVES & BUILDING FUTURES

## An Outreach of Working Men of Christ Ministries



**General Information** - The Embassy housing program are discipleship homes that believes true recovery and deliverance from our old life of self is only possible by the work of Jesus Christ and His transforming power. The only way from abstaining from our old life is by the renewing of the heart and mind by the Word of God and His fullness, which is required in our home. Our homes are a place of healing and that is our main focus. Our requirements are that the men have a desire to live a life of progress rather than perfection by always abounding for the prize of the upward call. The men coming to discipleship homes will learn skills to become productive members of society.

**Transition Plan:** - In order to make the transition from the discipleship home to the next season of life, a number of issues must be considered and arrangements need to be made (e.g. determining what church to attend in order to find appropriate pastoral guidance and secure Godly fellowship, seeking employment, getting a driver's license, seeking housing, the purpose of making important contacts and necessary arrangements. The program's directors and overseers will assist the student whenever possible in making all necessary contacts.

**Features of the Programs:** - Bible Study and Church attendance: Romans 12:1-2 reads, "Therefore I urge you, brethren, by the mercies of God, to present your bodies a living and holy sacrifice, acceptable to God, which is your spiritual service of worship. And do not be conformed to this world, but be transformed by the renewing of your mind, so that you may prove what the will of God is, that which is good and acceptable and perfect." Bible studies and regular attendance at church services are paramount to this renewal process.

**Church:** Students are required to attend a Christ-centered Church service each week. **Bible Studies:** Students will participate in Bible studies that will bring growth in their walk with Christ.

**Weekly House Meetings:** Students will meet weekly to discuss house matters and report on their adherence to program standards as a part of our peer accountability program.

**Mentors:** Students will have the opportunity to acquire mentors who can help guide them and disciple them in their walk with Christ and their recovery.

**\* TOBACCO FREE PROGRAM \***

**Discipleship** - Discipleship is a process of submitting to teachings and instructions that will help you to learn, apply and expand on the teachings and instructions you chose worthy to submit to. Submission to others empowers you to learn from their successes and then expand what you learn from it into your own life and sphere of influence. A successful disciple is willing to submit to authority while inspiring other's in his/her sphere of influence to do the same because they recognize the results of it. Following is a definition of discipleship:

**A DISCIPLE IS A CHRISTIAN LEADER** called to lead others in a new way with an attitude of servant hood. Servant hood is explained in Matthew 23:11-12 Living Bible, the more lowly your service to others, the greater you are - to be the greatest, be a servant. But those who think themselves great shall be disappointed and humbled and those who humble themselves will be exalted.

**SOME NATURAL QUALITIES A DISCIPLE DISPLAYS** – If we know and are focused on our priorities we have a sense of direction - allowing us to live to our full potential.

**A DISCIPLE HAS DISCIPLINE** - this involves accepting the discipline of following Christ each hour and day living in His presence continually.

**A DISCIPLE KNOWS REALITY** - by being aware of surrounding people and circumstances with a readiness to serve them.

**A DISCIPLE SHOWS EMPATHY** - by identifying themselves with other people in joy or sorrow.

**A DISCIPLE TAKES INITIATIVE** - by being a self-starter, sizing up the needs and meeting every situation as an opportunity.

**A DISCIPLE IS GENEROUS** - when you live and act in gratitude for what God has done and is doing for you by exhibiting thankfulness to others for God's generosity.

**SPIRITUAL QUALITIES OF A DISCIPLE** - A disciple has a living, active faith, not just a belief that God exists. They have a motivating conviction that Jesus Christ is Lord, that He is worth the risk and that all things are possible with God.

**A DISCIPLE HAS TO BE HUMBLE** - A disciple knows he has not arrived but has a defined plan and destination. A disciple is teachable, open to truth - is unblocked by false pride or the need for attention.

**A DISCIPLE IS FULL OF HOPE**, being sustained by God when human hope ends. A disciple remembers the open tomb. Even dead ends and death are doorways to new life. A disciple perseveres with the belief that ALL things are possible with God.

Love is the key ingredient in all of life's recipes. GOD IS LOVE. A disciple has love for others and shares it. The depth of a disciple's love measures the dedication of their discipleship. The love of God is a willingness to sacrifice self for the wellbeing of others.

**Discipleship is a standard with the Embassy Ministry. Understanding its purpose and the results it produces will provide you a successful start to transitioning into a new and exciting life and life style in Christ.**

## **Student Requirements and Expectations**

The Embassy is a Christian based program designed to identify and assist ex-offenders willing to face the reality of a failed life and embrace the challenge of going through a life transforming process. It requires identifying and dealing with your past with a positive plan of attack and using that experience and information to prepare a positive successful plan to support the transformation process.

The Embassy discipleship houses maintain a strict spiritual and moral structure and code of conduct. Our goal and purpose is to provide a consistent structure and format to enable men/women through the transition process of being restored to productive and accepted members of their families, churches and society in general.

The Embassy's program is Christ centered and has strict requirements of program participation, spiritual growth, moral standards, code of conduct and accountability. It provides hands on teaching and training of spiritual, moral and social skills to provide a successful transition from incarceration to a successful life in Christ and in your local community.

The Embassy program requires commitment and submission to the principles of the gospel and to the leadership and instruction included in the program. The defined purpose of the program is to provide the tools and inspiration to transform men and women into a disciple (leader) in your family, church and community.

A successful start in your transformation process requires your planning for and successful management of your parole plan, restitution, child support and any other payments and/or programs. The Embassy program requires you to prepare a comprehensive list of all your debts and parole plan programs that'll be required to prepare and complete your exit plan. Your exit plan is designed to; 1) develop a plan, including a budget, that address the successful disposition of your parole plan requirements and, 2) develops a structured plan with attainable goals and definable strategies to plan a successful exit strategy from the discipleship house. In addition, it serves as a basis for a successful and prosperous plan for your future that helps separate you from the failures of the past and plan a successful future.

Following is basic topics you'll need to address along with a budget format to assist in preparing your personal plan. Use this as a format to write a plan specific to your individual requirements:

- What is the purpose of my life (One paragraph defining your purpose or calling)
- What are the primary goals in my life (List the primary goals you have in life)
- What are my strategies for reaching those goals (List the strategies for achieving them)
- What skills do I have for obtaining successful employment (List your skills and abilities)
- What amount of pay can I expect to receive from my skills (for calculating monthly income)
- What are my liabilities: fines, restitution, child support, etc. (these will all have to be listed)

- **List of debts and parole plan requirements:**

- Fines: \$ \_\_\_\_\_
- Restitution: \$ \_\_\_\_\_
- Child Support: \$ \_\_\_\_\_
- Other: \$ \_\_\_\_\_

Budgeting is designed to calculate your income versus your expenses in order to successfully manage your money. It's a tool to help you successfully navigate your way through life by successfully managing your skills and assets. In calculating your monthly budget you'll need to calculate payment's that will pay off the debts in a reasonable and acceptable time.

*Monthly Budget*

*Month:* \_\_\_\_\_

<b>Item</b>	<b>Bills</b>	<b>Balance</b>
Income (Payroll)		\$ _____
Tithe		\$ _____
Rent		\$ _____
Fines/Restitution		\$ _____
Child Support		\$ _____
Telephone		\$ _____
Transportation		\$ _____
Medical		\$ _____
Legal		\$ _____
Clothes		\$ _____
Personal (Hygiene etc.)		\$ _____
Education		\$ _____
Expenses		\$ _____
Postage		\$ _____
Misc.		\$ _____
Other _____		\$ _____
<b>Total Income</b>		\$ _____
<b>Total Expenses</b>		\$ _____
<b>Balance</b>		\$ _____

Application for Admission: Print legibly. All information must be filled out.

**Personal Information:**

Last Name/ First Name/ Middle Name

\_\_\_\_\_

Alias/Nick Names \_\_\_\_\_

Home Town Information:

City \_\_\_\_\_ County \_\_\_\_\_ State \_\_\_\_\_ \*Zip \_\_\_\_\_

Date of Birth \_\_\_\_\_ Driver's License Number

\_\_\_\_\_

Children?

Names and ages \_\_\_\_\_

Child Support Owed \_\_\_\_\_ To Whom \_\_\_\_\_

How Much \_\_\_\_\_

**Work History:**

Type of employment \_\_\_\_\_

Number of years there \_\_\_\_\_

Write a short paragraph about your abuse of drugs, alcohol, or life controlling problems. Attach separate paper if needed:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ATTENTION: IF YOU ARE TO BE REMOVED FROM THE EMBASSY DISCIPLESHIP HOUSING PROGRAM FOR ANY REASON, TO WHAT ADDRESS WILL YOU WANT TO BE TAKEN? YOU WILL BE REQUIRED TO REPORT THIS TO YOUR PAROLE OFFICER WITHIN 24 HOURS OF REMOVAL. WE WILL ALSO KEEP ALL PARTIES INFORMED OF SUCH ACTIONS. THIS IS NOT AN OPTION!

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Legal Information:**

Out Date \_\_\_\_\_ MDOC Number \_\_\_\_\_

Will you be on probation or parole? \_\_\_\_\_ For how long? \_\_\_\_\_

Name of probation/parole officer \_\_\_\_\_ Phone # \_\_\_\_\_

How often do you report? \_\_\_\_\_

Do you physically report, or email in report? \_\_\_\_\_

Do you owe court fines? \_\_\_\_\_ Amount \_\_\_\_\_ Date due \_\_\_\_\_

**Church/Religion/Spirituality:**

Do you attend Church or Bible study? \_\_\_\_\_

If so, what classes? \_\_\_\_\_

Have you made a commitment to serve Jesus Christ? \_\_\_\_\_ If so where and explain your conversion experience?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Medical Information:**

Are you currently under a doctor's care? \_ \_ \_ \_ If yes, for what?

Dr.'s Name

Dr.'s Phone #

Medications: Life sustaining medications only, for example: Heart and Blood Pressure Medications. Psychotropic medications are NOT life sustaining medications. Our program does not allow any psychotropic medications in the program. Any person requesting entry into the program and currently taking psychotropic medication must have a Step-down Schedule prescribed by their doctor to be submitted with this application. Case by case determination.

Please list all life sustaining medications: Medication Dosage

\_\_\_\_\_

Do you have any allergies? If so, please list

Do you have any physical limitations that would inhibit your ability to perform manual labor? For example: A history of herniated or slipped disc in the back, hip or knee injuries, and neck or shoulder injuries.

If so, please list \_\_\_\_\_

A doctor's note, on their office stationary, stating the specific physical limitation(s) is REQUIRED before admission to the program and should be submitted with this application.

All students are responsible for all medical or dental costs including medications and transportation. Therefore, let us know of any medical or dental problems you may have before entering our home. Medical and dental emergencies will be attended to in the appropriate manner.

Purpose:

My reason for making this application to attend the program is: (Attach separate paper if needed) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What are your goals?  
\_\_\_\_\_  
\_\_\_\_\_

(Attach separate paper if needed)

Personal Reference: **(MUST Complete)**

(1) Name \_\_\_\_\_ Phone # \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_  
Relationship \_\_\_\_\_ Known for \_\_\_\_\_ years

(2) Name \_\_\_\_\_ Phone # \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_  
Relationship \_\_\_\_\_ Known for \_\_\_\_\_ years

(3) Name \_\_\_\_\_ Phone # \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_  
Relationship \_\_\_\_\_ Known for \_\_\_\_\_ years

**Ministry Relationship:**

I \_\_\_\_\_ understand that the Embassy is a Christ centered Biblically based organization, and a ministry of the Church. The purpose of the Embassy, by the word of God, is to present new creatures in Christ and people of honor, prepared to take their place, first of all, in the fellowship of believers (regular church attendance) and secondly, return to live and work, brush shoulders with the rest of the world while remaining free from destructive and/or illegal addictions and behaviors. I will keep my body clean, which means no alcohol, no use of drugs, no smoking and no sexual misconduct. Our mission is to grow men in their relationship with Christ Jesus so in turn these men may share the saving knowledge of Jesus Christ with those people in this community and abroad and make disciples of all nations.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Drug Treatment;**

I understand that the Embassy is not licensed by the State of Missouri as a drug treatment program.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Note: After completely filling out this application and mailing it to 111 North State Fair Blvd, Suite 20, Sedalia, MO 65301. You are to call and make an appointment to speak with program directors and overseers for an interview at (660)553-0081. If you mail application, please allow four to five days for your application to arrive before contacting us.

**ATTN: You must be interviewed and be approved before coming into the program!**

During the interview prior to entry you will be asked if you have taken drugs or alcohol in the past 24 hours. Please note that circumstances may require you to go through a detox center before coming into the program. IMPORTANT NOTICE: All students will abide by all rules and living agreements. They must also sign the rules and living agreement contract.

I have read the above disclosure statement. I understand and agree to abide by these terms.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Printed Name \_\_\_\_\_

Reviewed by Director \_\_\_\_\_ Date \_\_\_\_\_

FOR OFFICE ONLY: Date Received \_\_\_/\_\_\_/\_\_\_ Date Accepted \_\_\_/\_\_\_/\_\_\_ Date entered in program \_\_\_/\_\_\_/\_\_\_

Approved by \_\_\_\_\_

## **RULES AND LIVING AGREEMENT (The Embassy Discipleship Homes)**

Our Christ-centered men's discipleship homes provide spiritual growth, emotional stability, and direction on your journey with Christ to prepare you for a purposeful life in the community.

### **House Rules and Living Agreement**

Use of any Alcohol or Drugs will be grounds for immediate eviction. No narcotic medications are allowed in the house. Undersigned agrees that one hour will be given to vacate premises of the Embassy. Party will be given seven (7) days following eviction to pick up all personal belongings. Anything left on premises after seven (7) days will be considered abandoned and will be donated to an appropriate charity. The Embassy is not responsible for said properties of party. INT\_\_\_\_\_

Undersigned agrees to submit to a Breathalyzer & or Urinalysis upon request. Failure to submit to either will be considered as a positive result and will be grounds for removal from premises. INT\_\_\_\_\_

Assigned house chores will be done daily before 8:00P.M. Chores will be checked and signed off by the House Mentor. Failure to do your chores will result in fines and/or restrictions. It is the student's responsibility to read the chore list before starting assigned chore. INT\_\_\_\_\_

Transportation will be provided by the Embassy for parole, treatment appointments, etc. All other transportation need's will be on a scheduled approved basis and student's will be charged \$3.00 per trip. INT\_\_\_\_\_

Mandatory house meetings will be attended every Sunday by 5:00P.M. You must be in the house to attend meeting. Also, all men's meetings are mandatory. Repeated tardiness and failure to attend mandatory meetings will be grounds for removal from the program. Being late to the mandatory meetings will result in a fine, not showing for a mandatory meeting will result in a fine and you will be on disciplinary contract for being absent the second time. INT\_\_

### **Sunday worship is required at a Christ Centered Church.**

Sunday worship is required at a Christ Centered Church approved by the Embassy. The first 30 days students will attend church services with the Embassy for the first 30 days. After that students can attend a church approved by the Embassy, two Sundays out of the month with a mentor. The Embassy events override any set plans unless approved by the House Director to miss the event INT\_\_\_\_\_

All students must maintain a minimum of 20 hours per week outside employment. All new students must be actively seeking employment and are required to be employed no later than two weeks from move in date, and while unemployed, you must complete twenty (20) hours of documented in house community service or actual community service, unless arrangements have been made by House Mentor or Director. INT\_\_\_\_\_

You are required to clean up after yourself. No personal items are to be left in the common areas. No dirty dishes left in your rooms or common areas. You are responsible to maintain your bedroom, make bed daily, no dirty dishes or laundry, etc. Failure to comply will result in a fine for each item left in these areas. Room checks will be done by House Mentor on a daily basis by 10:00P.M. INT\_\_\_\_\_

**Verbal or Physical Abuse to one another, on the telephone or to anyone WILL NOT be tolerated AT ALL!** Any type of physical violence will be grounds for removal from house immediately, and the proper authorities will be called. Gossip will not be tolerated. INT\_\_\_\_\_

Laundry day will be assigned. Laundry is not to be started before 6:00A.M. Clothes need to be out by 10 P.M. of your assigned day. There will be a fine for using the laundry when it is not your assigned day and thirty days restriction from using house laundry facilities. Keep filters in dryers cleaned out for the next person. INT\_\_\_\_\_

Undersigned agrees that for the first thirty (30) days at the house, there will be no overnight visits. **If you are not married** you will not be able to stay overnight with a woman, she has to be your wife and is up to the discretion of Director. It is also agreed that all students will use sign in/sign out/ board, posting information as to the whereabouts. This is as much for your safety as for accountability. This is MANDATORY. It is also agreed that a curfew of 10:00 (Ten) P.M. on weeknights and 11:00 (Eleven) P.M. on weekends will be enforced. **There will be no dating** while you are in the program and limited phone calls. The only personal phone calls to be accepted are to be from family members or your mentor. No telephone calls from women will be allowed. Telephone calls are to be limited to ten minutes. Please limit the number of phone calls daily. No telephone calls before 7:00A.M. or after 10:00P.M, unless it is an emergency, will be allowed. No telephones are allowed in bedrooms or bathrooms. For the first 30 days you cannot have your cell phone **unless** approved by Director. Cell phones must be given to your house mentor upon admission. You are responsible for ALL long - distance calls and can only be made with phone cards. INT\_\_\_\_\_

Within the first 30 (thirty) days, the only time you should be away from the house is for meetings or job search, with a senior member of the house or the House Mentor or personal Mentor or the Director. After 30(thirty) days, one overnight will be allowed. After 60(sixty) days, two overnights will be allowed. After 90(ninety) days, three overnights will be allowed. All this is based on the fact that all your spiritual needs are being met. Also, to receive overnights, your shared daily living expenses must be up to date and you must be employed. Overnights are a privilege, not a necessity. They can be denied if the House Director feels or believes that your sobriety is in jeopardy or you are not meeting your responsibilities and not spiritually fit. If you are in arrears in your living expense for more than two (2) weeks you will be asked to leave, unless justified. INT\_\_\_\_\_

**SMOKING IS NOT ALLOWED ON PREMISES OR OFF PREMISES.** INT\_\_\_\_\_

Shared living expense is \$110.00 (one hundred and ten dollars) per week with a \$75.00 (Seventy- Five dollar) fee for the first week. If your shared living expenses are two weeks behind, you will RESTRICTED to the premises and reviewed by the Board of Directors for further action. You are responsible for your own personal items once you are employed. These items include laundry soap, toothpaste, bath soap, shampoo, and snacks. You are to maintain your personal hygiene. **Two weeks must be given** when student is to be moving from house and any obligations owed will be due prior to vacancy. INT\_\_\_\_\_

House meals may at times be included depending on Ministry finances. Breakfast cereals will be available and you will be responsible for serving your own breakfast. Sack lunches will be made available for each man in the house. You are responsible for this meal and lunch meats will be made available. The dinner meal you will also be responsible to sign up for and it will be served from 5:00P.M. To 7:00P.M. If you need a dinner meal saved back please note this on marker board in kitchen. INT\_\_

**Stealing will NOT be tolerated.** This includes monies, food, personal items, laundry supplies, or any other thing that does not belong to you. Immediate eviction will result and authorities will be called. Also, any type of disrespect or flagrant abuse or damage to another's property could result in eviction or restriction or appropriate sanction. This will be at the discretion of the Director. You will be financially responsible for all property damage that may occur as a result of disorderly actions or carelessness of the home and/or any students of the house. It is also agreed that all monies paid to the Embassy for the purpose of shared living expenses become the sole property of the Embassy. INT\_\_\_\_\_

If upon change of residence, any monies returned to the undersigned are at the sole discretion and convenience of the Director. There can be no exception or obligation of said monies, except for the shared living arrangement agreed upon herein. If you leave without reasonable notice you shall forfeit all monies to the Embassy. INT\_\_\_\_\_

God has provided these homes as a stepping stones in your new walk. These homes will not enable you to continue to act out in character defects or your old way of living. **NO FOUL LANGUAGE OR CURSING ALLOWED.** Our home has a kind and loving environment for you to let your guard down, build trust with other men, and build your faith in Jesus Christ. We encourage change and continual growth. Our foundation is Christ Jesus and is correct family values, doing the next right thing and treating others as it is written in God's Word. He is the Teacher, we are the students. Welcome home. John 15:12-16. INT\_\_

Undersigned agrees that these rules and agreements are made at the sole discretion of the Director, and that he can and will have the final say in all matters affecting the safe and productive shared living arrangements agreed upon herein. INT\_\_\_\_\_

If your living expenses are not paid to date and you are not employed, then you shall stay on restrictions until your obligations are met to the satisfaction of the Director. INT\_\_\_\_\_

In the event of decision of client leaving the discipleship home, client will not take belongings until rent is paid in full or any other obligations to the Embassy that need to be fulfilled, unless other arrangements have been made with the House Director. Once again, student's belongings will only be kept for seven (7) days from the time of student leaving the property INT\_\_\_\_\_

Students Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Director's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

House Mentors Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Revised 6-26-18

**\*\* TOBACCO FREE PROGRAM \***

## RELEASE AUTHORIZATION FORM

To: \_\_\_\_\_.

I, the undersigned, authorize Rick Rogers, Fred Bauer of the Embassy to contact you, and any other person or entity, to receive any and all information, including any **medical information, medical records**, or other **information** regarding my treatment for any condition including any treatment for psychiatric, alcohol\drug addiction, or psychological impairments or social history. I further authorize release of any information regarding my parole or probation, to include evaluation of my adherence to the requirements of my parole or probation term. A photocopy of this authorization may be accepted in lieu of an original.

I hereby authorize you to provide the above-referenced information and any other requested information to Rick Rogers, and Fred Bauer.

The Embassy, 111 North State Fair Blvd., Suite 20, Sedalia, MO 65301

Email: [info@theembassyinc.org](mailto:info@theembassyinc.org)

**Signature** \_\_\_\_\_

Dated: \_\_\_\_\_